

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

Meeting of the Parish Council to be held on

Tuesday 16th January 2024, at 7.15 pm in the Old School

Carol Hackett

Carol Hackett - Parish Clerk

	AGENDA ITEM
23/24-183	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
23/24-184	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
23/24-185	Adjournment for Public Participation (maximum of 5 minutes total) Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation
23/24-186	Minutes of Council meetings a) Meeting of the Parish Council held on the 19th December 2023 - To confirm and sign as a correct record the minutes b) Meeting of the Management & Finance Committee (M&F) held on the 5th December 2023 - To note the draft minutes, ask any questions arising from the minutes, and consider for approval the following matters: i. To consider for approval the draft budget and precept requirement for 2024/25 ii. To consider for approval the priorities and aspirations for the Parish Council for the next few years, as detailed in the M&F Committee minutes iii. To consider for approval the Governance, Finance & Management Risk Register
23/24-187	Monthly Reports a) Chairman's Report b) Wiltshire Councillor Report c) Community Hall Trust Report (Cllr Earley) d) Youth Council – To review and consider for approval Terms of Reference for Youth Council e) Friends of Canada Woods & Community Park Community Group – i. To receive any updates regarding grant funding applications ii. Report from recent meeting, and consider any matters as necessary. Any questions to be noted, for Community Group to consider at their next meeting f) Sports Facilities Working Group – Update regarding 'Lottery Awards for all Funding' grant application, and agree how to progress g) To receive any other reports
23/24-188	Highways / Maintenance issues in the village a) Fly-tipping on Parsonage Lane – Update Wiltshire Cllr Muns b) Caravan in top carpark at Community Hall – Update and discuss any other vehicles parking for extended periods in carpark c) Footpath MLAV16 (Drove Lane to Oak Lane) – Update following site visit with Wiltshire Council Rights of Way Warden and Highways Officer regarding venting water onto footpath from field and by the steps, and fallen dead trees

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	<ul style="list-style-type: none"> d) White Railing fence on top of wall on Northbrook – Update following site visit by Wiltshire Council Highways Officer, and consider further if necessary e) Flooding at bottom of Drove Lane – Update following discussions with Wiltshire Council Highways Officer f) Any other updates g) New matters to report for Handyman contractor / Parish Steward (18th and 22nd January) / Footpath, Amenity Land contractor / Wiltshire Council h) Storm damage and resilience – Consider future plans
23/24-189	<p>Correspondence Received</p> <ul style="list-style-type: none"> a) Wiltshire Council Electoral Services – Statutory notice for display advertising Councillor vacancy following resignation of Cllr Steele – To note b) West Lavington Parish Council – Contribution of £100 towards additional utility costs for running Library in Old School – To note <p><i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i></p>
23/24-190	<p>Planning applications, decisions, and any other planning issues</p> <ul style="list-style-type: none"> a) To note receipt of planning applications received which have been considered at a Planning Committee meeting There were none b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting <ul style="list-style-type: none"> i. PL/2023/09813 19 Northbrook. Two storey extension – No objections ii. PL/2023/05028 (LBC) Easterton Manor, High Street, Easterton. Internal alterations – amended plans / additional information – No objections c) To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>) d) To note recent planning application decisions made by Wiltshire Council There were none
23/24-191	<p>Old School</p> <ul style="list-style-type: none"> a) Bi-Annual Fire Risk Assessment – Review report and consider recommendations b) Consider quotes obtained for ‘L3 fire alarm system’ as per report recommendation c) Interior camera – Review and consider for approval usage policy
23/24-192	<p>Finance</p> <ul style="list-style-type: none"> a) To receive and consider financial reports – receipts and payments details for December 2023 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date b) To approve payment of ‘card / online Payments’ for January 2024 c) To review quote received for use of ‘slitter’ to improve drainage at Elisha Field, and consider if further quotes should be obtained
23/24-193	<p>General Parish Matters</p> <p>Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Council’s attention – for information</p>
23/24-194	<p>Adjournment for Public Participation (maximum of 5 minutes)</p> <p>Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation</p>

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23/24-195	Date of next Meeting Planning Committee Meeting – Tuesday 23 rd January 2024 Parish Council Meeting – Tuesday 20th February 2024
23/24-196	Closure of meeting